



# DEFENCE FLIGHT SAFETY OCCURRENCE REPORT

Reporter's Section (Fields marked with \* are mandatory – complete other fields only if applicable)

**A. Occurrence Type\* – One of:**  Air  ATC/ACC  Maintenance  State Other **What was it\* – One of:**  Accident  Incident  Hazard/Observation

**Local Report Serial Number\***

**Service\*** RN  Army  RAF  MFTR

**B. Details of Individual Reporting Occurrence**

Rank or Title/Initials/Name\*  Job Title\*

Contact Details\*

Role During Occurrence

**C. Aircraft Commander's Rank or Title/Initials/Name** (If different from individual reporting)

**D. Injuries** (For Definitions see JSP 551 Vol 1 Master Glossary)

	Military Personnel	Civilian Personnel
Fatal Injuries (Number)	<input type="text"/>	<input type="text"/>
Major Injuries (Number)	<input type="text"/>	<input type="text"/>
Minor Injuries (Number)	<input type="text"/>	<input type="text"/>
Slight Injuries (Number)	<input type="text"/>	<input type="text"/>

**E. Additional Reports**

Airprox  Air C  Birdstrike

**F. Occurrence Details**

Date of Occurrence\*  Local Time of Occurrence\*  Time of Day

Place of Occurrence\*  Country

Ship/Station/Organisation\*  Unit/Squadron/Flight/Site\*

Embarked  Yes  No Exercise Name  Operation Name

**G. Aircraft Involved**

Aircraft Type  Other (Please State)  Aircraft Mark  Aircraft Registration

**H. Meteorological & Environmental Conditions**

Workplace (e.g. cockpit, hangar)  Workplace Temp (°C)  OAT (°C)

Visibility Distance (m)  In

Working Light Level  Good  Adequate  Poor

Icing  Sea State

Wind Direction  Wind Speed  (State Units)

Cloud Cover  Cloud Height (ft)

Precipitation Type  Intensity

## Only for Air Occurrences

**I.** Nature of Flight  Flight Phase

Number of Flight Crew  Number of Passengers

Point of Departure  Point of Next Intended Landing

Night Vision System Used  Light Level  Flight Conditions (VMC/IMC)

Type of Air Traffic Service

Type of Mission Control

IAS (KT) or Mach No  Units  Height (Ft or FL)  Units

Runway/Landing Surface Type  Runway/Landing Surface Condition

Turbulence  Light  Moderate  Severe

J.

**Description of Event**

Brief Title\*

Narrative Description of Event\*

K.

Perceived Flight Safety Risk\*

Send to relevant Maintenance Personnel for all Occurrences

## Maintenance Section

### L. Maintenance Action Reporting Individual

Rank or Title/Initials/Name  Job Title

Contact Details

### M. Rectification Work Carried Out

Originator's Reference Number (ORN) or Work Card Number

Investigation and Rectification Work Carried Out

### N. Aircraft Damage Category (For Definitions see JSP 551 Vol 1 Master Glossary)

Engine Damage Category Engine Numbers 1.  2.  3.  4.

### O. First System Technical Fault or Maintenance Action Required

Major System Involved  Serial No.

Sub-System Involved  Serial No.

Name of Component (if applicable)  Serial No.

Type of Failure/Fault

#### Second System Technical Fault or Maintenance Action Required

Major System Involved  Serial No.

Sub-System Involved  Serial No.

Name of Component (if applicable)  Serial No.

Type of Failure/Fault

### P. Other Systems Technical Fault or Maintenance Action Required

### Q. Other Equipment Involved (e.g. GSE or MT)

### R. Further Action

Other Agencies Consulted (e.g. IPT) (State details, dates and POC)

Serious Fault Signal Raised  Yes State Serial No.

F760 Fault Narrative Report Raised  Yes State Serial No.

MoD F765 Publication Amendment Raised  Yes State Serial No.

QOR  Yes State Serial No.

Other Actions/Reports Raised

## Occurrence Manager Section

### S. Occurrence Manager Details

Rank or Title/Initials/Name	<input type="text"/>	Job Title	<input type="text"/>
Contact Details	<input type="text"/>		

### T. Cause Effects and Contributory Factors (For Definitions see JSP 551 Vol 1 Section 200)

Narrative description of cause or causes		FOD Involved	<input type="checkbox"/>
<input type="text"/>			
Occurrence Cause Group			
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
Effects			
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
Contributory Factors			
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		

### U. Actions Taken at Local Level

<input type="text"/>
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### Further Recommendations (Where Appropriate) and to Whom Addressed

<input type="text"/>
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### V.

Further Action*	Follow-Up Report <input type="checkbox"/>	Nil Further Action <input type="checkbox"/>
Service Inquiry <input type="checkbox"/>	Unit/Ships/Regimental Inquiry <input type="checkbox"/>	FS Investigation <input type="checkbox"/>
	MEDA <input type="checkbox"/>	CAA MOR <input type="checkbox"/>

#### Distribution:

To DARS Occurrences (dars-signals@northolt.raf.mod.uk) and relevant single-service flight safety organisation ...

RN: RNFSAIC: FLEET-CAPAV-RNFSAIC-WO@mod.uk, Navy Command HQ: FLEET-CAPAVEQSWO@mod.uk, For CHF: JHC-J7-FS-D@mod.uk

Army: HQ AAC AFSSI: AACHQ-AFSSI-CC@mod.uk, JHC: JHC-J7-FS-D@mod.uk

RAF: RAF FS: Air-RAFFlightSafety@mod.uk, 1 Gp: 1Gp-HarSO3@mod.uk, 2 Gp: 2GP-STRSO3@mod.uk, 22(Trg) Gp: Jan.Lewis571@mod.uk

JHC: JHC-J7-FS-D@mod.uk MFTR: TES-ASG-TESD-FS@dpa.mod.uk

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